



Business Solutions Network

Legal, Financial, HR/IR & Project  
Management Advisory Services

FOR LEGAL COMPLIANCE WITH A COMPETITIVE EDGE

## UNIQUE BUSINESS MANAGEMENT TOOL FOR ALL EMPLOYERS

### SUPPORTING GOVERNMENT STRATEGIES OF BEE, SKILLS DEVELOPMENT AND FAIR LABOUR PRACTICES

Employers are required to comply with various legislation which may require knowledge and time consuming administration which can be costly to implement.

**BUSINESS SOLUTIONS NETWORK (BSN)**, has, with the assistance of Legal, financial and human resources specialists, researched and compiled a Unique, cost effective, easy-to-use EMPLOYER GUIDE 2008/9 to ensure legal compliance.

BSN's Employer Guide 2008/9 includes templates of all Employment related contracts and documents. It provides a guide on all employment related issues and is available in a well indexed electronic format which is hyperlinked for easy reference.

Employers interested in obtaining further information on the contents and costs of the Employer Guidelines may contact BSN at :

Telephone: 071 048 3221  
Fax: 086 617 3366  
Email: [info@tourismtraining.co.za](mailto:info@tourismtraining.co.za)  
Postal: P.O. Box 388 Lonehill 2062

### EMPLOYER GUIDELINES 2008/9

- Well researched
- Comprehensive
- User friendly
- Legally compliant
- Generic i.e. apply to all Employers across all economic sectors/industries
- **Affordable**
- Supports sound Corporate Governance
- Supports best practice HR-related requirements

### THE GUIDELINES ARE

- Available on CD
- Easily installed onto company intranets
- Based on 15 pieces of legislation and include 28 Employment Policies; 25 Procedure Guidelines (with contracts, forms, standard letters and templates for easy implementation); and 13 Codes of Good Practice
- Can be customised to individual requirements
- Updated to ensure ongoing relevance, legal compliance and proper implementation and management

BUSINESS SOLUTIONS NETWORK (BSN)  
A DIVISION OF THE TOURISM, HOSPITALITY & SPORT BUSINESS SCHOOL

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